

Getting my Athena Card...



TECHNISCHE
UNIVERSITÄT
DARMSTADT



...as a student or an employee at TU Darmstadt

1st step:

activate the TU-ID as student or employee of the TU Darmstadt

2nd step:

upload a **photo** to the user administration. Please visit www.hrz.tu-darmstadt.de/athenekarte

Go to: "How can I get my Athena Card?"



Photo requirements:

Ratio 3:4
(e.g. 640×480 px)
Single-coloured
background
Head and neck free

Free photo station:

locations and office hours at our webpage (written in German):
www.hrz.tu-darmstadt.de/athenekarte

Go to "Photo"

3rd step:

after checking the image, a **notification** will follow by e-mail (max. 2-3 working days)

If the image is rejected, please note the indications

4th step:

notification for Athena Card pickup

Students receive their Athena Card by post to the semester address registered in TUCaN.

Employees will only receive their first Athena Card at the HRZ-Service-Center Stadtmitte issuing point, in person upon presentation of a photo ID.



Inform via
smartphone:

