# **▶** For your safety

- ! For your own safety, never share your TU-ID password with anyone.
- ! Choose a secure password:
  - ▶ at least 12 characters (not more than 30)
  - with upper and lowercase letters, numbers and symbols
  - no personal data, names or the identification of users (not even in part or as part)
  - no known words from a dictionary not even from foreign languages
  - ▶ not just a simple password with a single number or one of the usual special characters (\$, !, ?, #) at the beginning or end of the word
- ! Change your password regularly.

For details review our password policy (German):

www.tu-darmstadt.de/it-sicherheit



Find the most important services of the HRZ for students (German):

www.hrz.tu-darmstadt.de

### ▶ HRZ-Service



HRZ-Service is your point of contact if you have any questions or problems regarding the services of HRZ. You can find us at Stadtmitte and at Lichtwiese.

# **Stadtmitte** Lichtwiese

S1|02 room 036 L1|01 room 48 Hochschulstr. 3 Otto-Berndt-Straße 2

Hotline: 06151/16-71 112

Contact: www.hrz.tu-darmstadt.de/kontakt

Office hours

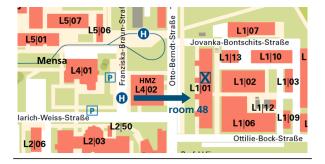
www.hrz.tu-darmstadt.de/service

### Visit us at Stadtmitte:

Note: Access only from the outside via the ULB yard.



#### Visit us at Lichtwiese:



# Information for students



#### TU-ID



Your TU-ID is your main user identification. It allows you access to certain services at TU Darmstadt, such as TUCaN and Moodle. Please find the code to activate your TU-

ID on the data sheet you received before your first semester.

www.hrz.tu-darmstadt.de/tuid

# Athene-Karte



Athene-Karte combines useful functionalities for your daily life at TU Darmstadt: Payment at Mensa or HRZ-Service, library

card for Universitäts- und Landesbibliothek Darmstadt (ULB) and access to Unisport-Zentrum.

To get your Athene-Karte, upload your passport photo at user management. You can find more information on the following website (German):

www.hrz.tu-darmstadt.de/athenekarte

# Sync & Share-System

next.Hessenbox allows you to save your data online and you can synchronize it with several devices.

This is what next. Hessenbox offers:

- ▶ 30 GB of memory for students
- the possibility to store and access your data from a central location

www.hrz.tu-darmstadt.de/hessenbox

## ► E-Mail



TU Darmstadt will only send important information about your studies to this e-mail address. You should therefore set up your own TU mailbox in the IDM portal.

www.hrz.tu-darmstadt.de/email

# Software



HRZ has purchased licenses so you can buy software at lower prices. The anti-virus software Sophos as well as, for example, the use of Microsoft Office products are free of charge.

www.hrz.tu-darmstadt.de/software



With Virtual Private Network technology (VPN) you can also access the TU Darmstadt data network outside TU Darmstadt via a

secure connection. So you can, for example, use the ULB's online library at home.

www.hrz.tu-darmstadt.de/vpn

# WIFI



Use TU Darmstadt's WIFI almost everywhere on campus, at some central locations in Darmstadt and at other universities. To do

this, create one or more device IDs in the IDM portal and connect your notebook or smartphone to the geteduroam app.

www.hrz.tu-darmstadt.de/wlan

#### Pools



HRZ runs public PC pools study purposes at Stadtmitte and Lichtwiese. Here you can find common software, you may need as a student. Log in with your TU-ID.

www.hrz.tu-darmstadt.de/pcpool

# **▶** E-learning-Platform



In cooperation with HDA HRZ operates among other platforms the internal learning platform Moodle. The online platform

OpenLearnWare offers free access to learning material and to the e-portfolio system Mahara. Read more about how these platforms can support your studies on the websites about TU Darmstadt's e-learning workgroup.

www.e-learning.tu-darmstadt.de

# ShareLaTeX



With the help of ShareLaTeX you can edit LaTeX documents together in a team. No local installation is necessary: You can create and edit documents directly online in the browser.

www.hrz.tu-darmstadt.de/sharelatex